

Volunteering at MCC Toronto

Guidelines and Frequently Asked Questions



Ministry Vision Statement

A volunteer community that:

- Attracts people
- Creates a volunteer experience that enables the discovery and sharing of spiritual gifts
- Keeps volunteers connected and interested
- Meets the people needs of the church's identified programs

Ministry Mission Statement

To provide a framework that:

- Supports the programs and services of MCC Toronto
- by providing the required volunteers while providing
- rewarding opportunities for volunteers to grow personally and spiritually

How it Works

1. Volunteers are to register with the Volunteer Coordinator.

This is done by visiting the Volunteer Coordinator Office, located on the 2nd floor at the top of stairs leading from the Social Hall, and completing a Skills and Interest Survey along with other basic information forms.

Any and all work involving Youth or Children will require a background check, and you will need to sign a release for this to be done. Our goal is to have the very best and safest environment for our children, young people and our volunteers.

2. Volunteers at MCC Toronto are considered "Unpaid Staff."

This means that, just like paid staff members, you will need to be on time, and always show up for volunteer assignments for which you have made a commitment.

If, for any reason, you will not be reporting to your assigned area of service on your scheduled day, please call us. In this way, we can reschedule you or distribute your work to others, if appropriate. In some cases, you will be given a list of other volunteers on your team, and asked to call to find a replacement for yourself. You may be able to trade hours with another person. In this way, the job is still done and a volunteer has still fulfilled the commitment.

3. At no time does MCC Toronto's Volunteer Ministry promise paid employment as a result of, or in conjunction with, Volunteer Assignments.

Volunteering is an act of generosity and a gift of yourself in service to God. It is inappropriate to discuss or investigate employment opportunities while on the job in a volunteer capacity.

All employment inquiries can be made through the Church Office. Hours: 9:00am - 5:00pm (Monday - Friday).

4. As a volunteer, you can expect a job description, an orientation and proper training to accomplish your volunteer assignment.

It is our goal to approach you, as a volunteer, with a professional attitude. You are important to us and so is the service you provide.

5. Every volunteer at MCC Toronto is invited to a special Volunteer Recognition Picnic in July each and every year, if you have volunteered during that calendar year.

At this function, you will be given great food, a recognition ribbon or pin and much love and appreciation by our Senior Pastor and staff members.

6. If at any time, you encounter a problem during your volunteer assignment, here are the steps to take:

Notify the supervisor overseeing the particular project or event you are involved with. He/she will take the necessary steps to correct the problem.

If the supervisor is not available, contact the Resource Development Office. The Resource Development Manager, or one of the staff, will assist you.

7. Depending on the assignment, you may receive a Volunteer Evaluation form to complete.

Evaluations help us to refine and improve our ministry. Your input is important to us. Please mail it back to the Resource Development Office at MCC Toronto, or drop it off at the General Office.

8. If for any reason a volunteer assignment is not working out for you, contact the Volunteer Coordinator for a consultation and possible reassignment.

Under no circumstances are you to leave your work area or give up on your assignment by not returning. This is disruptive to our Ministry and those you serve. Always contact the Volunteer Coordinator before leaving an assigned position. We can work together to facilitate a smooth transition.

9. An MCC Toronto Volunteer may be asked to leave an assignment at any time at the discretion of the Pastor, Staff members or a Supervisor.

You have been given the Metropolitan Community Church of Toronto Credo Card. This outlines, in a general way, the expectations which we have of our staff and volunteers. Happily, we seldom have to ask a volunteer to leave an assignment. However, in the event that a volunteer becomes disruptive, argumentative or refuses to follow instructions given by the staff or leader in charge, they will be asked to leave the assignment and seek a new assignment with the help of the Resource Development Manager.

10. New assignments can be given as soon as your current tasks have been completed.

The Volunteer Coordinator at MCC Toronto is your personal Volunteer Management Consultant, and is here to serve you in finding the best and most enjoyable volunteer opportunities for you. When you have finished one assignment, call to be reassigned to a new volunteer assignment.

11. Each morning before you report to your volunteer assignment, consider saying this little prayer:

*Lord,
Help me this day to serve only You.
Help me to smile and have a cheerful face so that all who see me see Your love and Your Grace. Amen*

12. All information about you as a volunteer will be kept in the Volunteer Ministry Data Base Records.

By having all of your records in the computer, we can best serve you by letting you know about other exciting service opportunities, as well as certain “fun events” that fall within the realm of your interest. For example if the Sports Ministry is beginning a mixed Baseball Team; you have indicated an interest in sports (especially Baseball). We will then see to it that you are notified of this upcoming sports program.

Questions Volunteers Ask

1. Do I have to be a Member to volunteer?

For the most part, no. Both members and non-members are encouraged to serve at Metropolitan Community Church of Toronto. Many times the volunteer experience leads to a desire for membership. We will be happy to assist anyone who wants to begin this process.

NOTE: There are ministries within our church body that require church membership to participate in their particular area of ministry.

2. How will I know my Job Description?

You should receive a Job Description from your supervisor outlining your duties. If you would like a Job Description prior to beginning your position, this can be obtained through the Resource Development Department and picked up at the General Office.

3. Am I entitled to “freebies” at MCC Toronto if I volunteer?

There are no guaranteed “freebies” as a MCC Toronto Volunteer. We do our best, however, to demonstrate our sincere appreciation for your generous service to God.

4. Does MCC Toronto provide transportation?

No, to date we have no way to provide transportation for volunteers. We have many volunteers that use public transportation and are able to volunteer regularly.

5. Can I still volunteer if I work during daytime hours?

Yes, we are happy to find flexible volunteer opportunities. Many people volunteer in the evenings and on weekends. On occasion, there are even some volunteer opportunities which can be fulfilled at home.

6. How long will I have to volunteer on any given assignment?

Our general rule of thumb is to ask for no more than 1 year of service in any given position. This is followed by a time of evaluation when you will be given the option to continue for another year. Some exceptions include: Deacons, Coaches, Lay Pastors.

Enquiries and Information

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